



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

EMPLOYMENT APPLICATION

Thank you for your interest in the KENOSHA YMCA!

The YMCA is an equal opportunity employer and does not discriminate in recruitment, hiring or other terms or conditions of employment on the basis of race, color, religion, antional orgin, sex, disability, age or any other status protected by law.

If you would like to apply to join the YMCA staff team, please complete the application below.

Be sure to write legibly

The application must be completed in full

Do not leave any space blank or write "see resume"

Read and sign the last page of the application

PERSONAL INFORMATION

Date: _____ Position Applying For: _____ 16 Years of Age or Older: YI NO

Legal Name: _____
Last First MI

Address: _____
Street City State Zip

Phone: _____
Home Cell

Email Address: _____

If hired, can you provide verification of your legal right to work in the United States? YES NO

Can you perform the essential functions of the job for which you are applying, with or without reasonable accommodations? YES NO

Notice to All Applicants: The Kenosha YMCA enforces its policies and practices to prevent child abuse.

Allegations or suspicions of child abuse are taken very seriously at the Kenosha YMCA and will be reported to the proper authorities for investigation. We have abuse reporting procedures, there are unscheduled visits from supervisors, we have an open door for parents, and we have a code of conduct for staff. We minimize opportunites for abuse to occur and we talk with children about personal safety and touching limits. We also screen carefully to prevent abusers from being hired and we provide child abuse prevention training to staff.

AVAILABILITY

Preferred Job Status Full-time Part-time Seasonal Date Available: _____

DAY(s) HOURS	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
			FRIDAY	SATURDAY	

Have you previously been employed by this YMCA or any other YMCA? YES NO

If yes, when? _____ At which location? _____

Do you have any relatives or household members currently working for this YMCA? YES NO

If yes, name(s) and relationship: _____

How did you hear about this opening?

YMCA Staff YMCA website YMCA Member School Walk-in Advertisement Other

Name of referral source: _____

PREVIOUS EMPLOYMENT

MOST RECENT EMPLOYER

Are you currently working for this employer? YES NO If yes, may we contact them? YES NO

Company Name City State Telephone #

FROM: TO:

Dates Employed MM/YY Job Title Supervisor

Brief description of job duties

Reason for leaving

Company Name City State Telephone #

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FROM:	TO:		
Dates Employed	MM/YY	Job Title	Supervisor
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Reason for leaving			

REFERENCES			
NAME	ADDRESS	TELEPHONE #	YEARS KNOWN

EDUCATIONAL BACKGROUND					
	School	City, State	Diploma Awarded	Degree	Major
High School/GED			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In Process		
College			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In Process		
Graduate School			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In Process		
Vocational/Other			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In Process		
Safety & Job Specific Certifications if applicable					
TYPE	PROVIDER	LEVEL	EXPIRATION		
Describe any non- employment experiences such as school or volunteer activities that might strenghten your application:					

APPLICATION ACKNOWLEDGEMENT AND AUTHORIZATION

Please read all statements and sign below

I authorize both the Kenosha YMCA and persons listed (references, schools, current (unless noted) and former employers and any others with whom you desire to check) to communicate with regard to any revelent information that may be required to reach an employment decision. I agree to hold such persons harmless with respect to any information they may supply. I understand and agree that any offer of employment is contingent upon successful completion of all background check processes, including a criminal history background check. I certify that all information provided by me in this application is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation, or omission of any facts in this application or any other document submitted in connection with the Kenosha YMCA employment will result in denial of employment or termination of employment regardless of the timing or circumstances of discovery.

If I am employed by the Kenosha YMCA I understand my employment can be terminated, with or without cause and with or without notice, at any time at the option of the Kenosha YMCA or myself. I understand that, other than the Executive Director of the Kenosha YMCA, no manager, supervisor or representative of the Kenosha YMCA has authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing and then only in writing. I futher expressly agree that, with respect to the at-will employment relationship, this constitutes the full, complete and final expression of the parties' intent concerning the nature of any employment relationship between myself and the Kenosha YMCA.

I understand that all offers of employment are conditional upon my ability to provide appropriate documents regarding my identity and legal right to work in the United States.

I understand that this application is only valid for the position applied for at present and the the Kenosha YMCA is not obligated to retain or consider this applicaton for future openings. If hired, I agree to abide by Kenosha YMCA policies and rules at all times. I acknowledge that I have read the above statments and understand them.

Signature: _____ Date: _____