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# BE A PART OF SOMETHING GREAT

## KENOSHA YMCA

### NOW HIRING: BUILDING SUPERVISOR

Our Membership team is growing! The Kenosha YMCA is seeking a responsible, friendly individual to enforce policies and procedures to provide a safe environment for all members and guests who are utilizing the facility.

### JOB RESPONSIBILITIES

- Appropriately welcome and respond to calls, questions, concerns, and feedback from members.
- Must be able to learn, properly apply and enforce all Kenosha YMCA rules and regulations, policies and procedures.
- Take positive steps to ensure facility cleanliness.
- Act to ensure the safety of members, employees and guests in the facility by and not limited to administration of CPR, AED, or first aid as needed and generally following emergency procedures. .
- Close facility according to procedures.
- Perform tours to potential members when a Member Engagement Representative is unavailable
- Handle members and guests concerns promptly and with courtesy.
- Provide support and assistance to maintenance if necessary in sports set up or rental set ups or other programs.
- Attend quarterly staff meetings.
- Commit to the mission of the YMCA, and represent the core values of Caring, Honesty, Respect, and Responsibility.
- This is a part-time position. Must be available Monday and Wednesday evenings from 5:00pm until 9:30pm.

### KEY QUALIFICATIONS

- High school diploma or equivalent
- Minimum of 1 year of customer service experience
- Current CPR/AED certification or acquired within 6 months
- Must have reliable transportation
- Bilingual in Spanish is a plus



### HOW TO APPLY

Please submit application to:

Tenille Fick, Member Engagement Director

7101 53<sup>rd</sup> Street, Kenosha, WI 53144

or [tfick@kenoshaymca.org](mailto:tfick@kenoshaymca.org)